



VOLLEYBALLBC

CLUB OPERATING REQUIREMENTS 2025-2026

September 3, 2025

AGENDA

1. The context
2. Operating requirements for clubs
3. Resources & support
4. Questions

VBC CLUB PROFILE 2025

Registered Non Profit	51
Volunteer run / unincorporated	24
Sole proprietor / For-Profit / Other	10
TOTAL	85

- We have a **diverse membership** of clubs operating in BC.
- VBC has **low barriers to entry** for clubs compared with other sports and PTAs:
OVA – requirement to be registered non-profit.
AVA – new Membership Policy with full membership only available to registered non-profit.
- We allow clubs to **operate activities outside of VBC-sanctioned and registered activities** (eg. camps, clinics, in-house programming, private coaching)
- We would like to **preserve this diversity while addressing the challenges**:
 - *Increasing complaints to VBC about club operations.*
 - *Inconsistent availability of club policies and procedures to address issues.*
 - *Lack of consumer understanding about different governance models and what they should expect.*
 - *Lack of consumer understanding about activities that do or do not fall under VBC jurisdiction.*
- **Our intention:**
 Increased understanding between VBC and our clubs about how we mutually interact with each other to serve athletes and families.
 Increased education and understanding among consumers about what it means to join a “VBC-sanctioned” club.

OPERATING REQUIREMENTS

REQUIREMENT	GUIDANCE
Completion of the Club Registration Form and payment of the associated fee.	<ul style="list-style-type: none"> • No change from previous years. • You will be required to upload some of the requirements below so please ensure you have these BEFORE you complete the online form.
Agreement to uphold VBC Code of Conduct and Ethics and other policies	<ul style="list-style-type: none"> • No change from previous years. • Volleyball BC policies can be found on our website
Publication of a complaint, dispute resolution, or issue resolution procedure and point of contact on the club/ organization's website or main communications channel	<ul style="list-style-type: none"> • Intention is to ensure that athletes and participants are aware of who to contact if they have a complaint and how complaints will be addressed. We often receive requests to intervene on club-related complaints when there is no clarity or visibility on a club's policy. • Content is at the full discretion of the club. • Club Director's page has information on complaint resolution best practices and a sample Dispute Resolution Policy for you if required. • You will be asked to provide your point of contact for complaints and upload your policy as part of the online club registration. Please also ensure that it is posted on your website or main communications channel.

REQUIREMENT	GUIDANCE
Provision of a Parent/Guardian, Athlete and Coach Code of Conduct.	<ul style="list-style-type: none">• Intention is to ensure that athletes, coaches and parents/guardians are aware of your code of conduct and behavioural expectations.• Content of these documents is at the full discretion of the club.• Club Director's page has templates if required.• You will be asked to upload your documents as part of the online club registration.
Provision of a Conflict of Interest Policy	<ul style="list-style-type: none">• Intention is to ensure that athletes, participants, volunteers and staff are aware of what constitutes a conflict of interest and how it will be managed in your club when it arises.• Content of these documents is at the full discretion of the club.• Club Director's page has information on conflict of interest and a sample Conflict of Interest Policy for you if required.• You will be asked to upload your documents as part of the online club registration.

REQUIREMENT	GUIDANCE
<p>Commitment to inform VBC at reporting@volleyballbc.org of any Disciplinary Sanctions imposed by your club against individuals registered with VBC.</p> <p>AND Commitment to uphold Volleyball BC sanctions against individuals registered with Volleyball BC that you are notified about.</p>	<ul style="list-style-type: none"> • We confidentially notify the listed Club Director when there are sanctions applied by Volleyball BC, Volleyball Canada, or by our Independent Third Party against individuals that are associated with the club. Sanctioned clubs must uphold and abide by these sanctions. • We require sanctioned clubs to notify us of any Disciplinary Sanctions imposed by you on individuals that are registered with Volleyball BC. • We do not require notification if there are sanctions applied against individuals who are not registered with Volleyball BC (eg. recreational participant or coach in a program that is not insured/registered with Volleyball BC).
<p>Confirmation of organizational status of club</p>	<ul style="list-style-type: none"> • We would like to know if you are a Registered Non-Profit Society, Charity, Unincorporated Non-Profit, Sole Proprietorship, Partnership, or Corporation. • If you are a Registered Non-Profit, you MUST include your Society Number in the form. • We will be sharing your organizational status in your club listing on our website.

REQUIREMENT	GUIDANCE
Confirmation of programming that the club offers that is registered/ sanctioned by Volleyball BC and that is not registered/sanctioned by Volleyball BC	<ul style="list-style-type: none">• Outside of club competition teams, clubs often run other programs, camps, and clinics. These activities may or may not be registered/sanctioned by Volleyball BC.• To be considered “registered/sanctioned by Volleyball BC”, all participants in a program must be registered with Volleyball BC as a full member or as a recreational participant. This allows the program to be covered within the insurance coverage provided by Volleyball BC. Alternatively we are aware that some clubs opt to obtain their own insurance and operate programs outside of Volleyball BC.• You will be asked in the Club Registration Form to state the programs that you run and whether they are registered/sanctioned by Volleyball BC or not.• This information will be shared in your club listing on Volleyball BC’s website.

8 MEMORANDUM OF UNDERSTANDING

- Intention of the Memorandum of Understanding is to ensure that there is a mutual understanding of what it means to be a sanctioned club In Good Standing with Volleyball BC.
- Must ensure that the MOU is circulated or shared with the full Board or owners prior to signature to ensure full understanding and awareness among all those in leadership positions.
- Club-signed copy of the MOU must be uploaded in the Club Registration Form. We will download the form, countersign, and send you back a fully executed copy.

WHAT'S IN THE MOU?	
Term of Agreement <i>- until Aug 31, 2026</i>	Fee <i>- \$350</i>
Member Benefits <i>- participation in competitions, support, promotion, insurance, letters of good standing & others</i>	Communication <i>- MOU will be circulated or shared with the club/organization's Board or owners prior to signature</i>
Application Requirements <i>- listed on previous slides</i>	

MAINTAINING GOOD STANDING WITH VBC

- 1 year probation for new clubs.
- Register all individuals participating in VBC programs.
- Ensure all Persons In Authority are registered and complete PIA Checks.
- Register the Board or list of authorized officers.
- Distribute “*Parent and Spectator Code of Conduct and Expectations*”.
- Participate in VBC info sessions, training, meetings etc.
- Monitor and ensure all VBC-registered coaches are In Good Standing.
- Comply with any safe sport directive.
- Maintain same name and operate with no more than 1 year gap.
- Participate in any complaint or discipline process.
- Comply with all provincial requirements in jurisdiction of operation.

CONSEQUENCES OF LOSS OF GOOD STANDING

- ☐ Written notice & request for corrective action.
- ☐ Prohibiting competition participation.
- ☐ Prohibiting delivery of VBC-sanctioned programs.
- ☐ Withholding access to benefits.
- ☐ Prohibiting or limiting insurance coverage.
- ☐ Redirecting registrants to other clubs.
- ☐ Putting club on probation.
- ☐ Requesting alternative representatives.
- ☐ Imposing sanctions & reinstatement fee.
- ☐ Removing authorization to operate as a VBC-sanctioned club.
- ☐ Specific incidents may also be processed under our Discipline and Complaints Policy.

REINSTATEMENT OF GOOD STANDING

To be reinstated, VBC may require the club to:

- ☐ Comply with any sanctions or measures
- ☐ Pay any outstanding fees/sanctions to VBC, including reinstatement fee of up to \$1.5k.

RESOURCES & SUPPORT

- Templates for all required policies (Conflict of Interest, Dispute Resolution, Code of Conduct).
- New password-protected Club Director webpage with resources and links.
- Upcoming webinars:
 - Sept 10 – Competition Review Info Session
 - Sept 23 – PIA Screening and Approvals
 - Sept 25 – Insurance Information Session with SBC Insurance
 - Oct 2 – Safe Sport and Risk Management for Clubs
 - Oct 9 – PIA Screening and Approvals
- Members@volleyballbc.org or your Regional Manager for any help or support.

Let us know what else you would find helpful: Members@volleyballbc.org

Any questions?

Contact: members@volleyballbc.org