VOLLEYBALLBC

TERMS OF REFERENCE – COMPETITION STRUCTURE OVERSIGHT COMMITTEE

MANDATE

Volleyball BC (VBC) has recently completed a review and redesign of the youth club competition structure and is now moving into its first full year of implementation. To support this transition, VBC is establishing a Competition Structure Oversight Committee to help ensure that the new model is delivered consistently and continues to reflect the goals and principles that guided its development.

The Committee will provide ongoing oversight during the early stages of implementation, including monitoring how the new structure is being applied in practice and helping to ensure that the integrity of the system remains intact as it is rolled out across the province. Additionally, the Committee will help VBC understand what is working well and where the system can continue to improve as participation grows.

This Committee will operate for an initial one-year term, after which VBC will review whether the Committee should continue in its current form, transition to a new responsibility, or conclude its work.

KEY DUTIES

The Committee will provide ongoing oversight and evaluation of the youth club competition structure. Specifically, it will:

- Monitor implementation across all regions to ensure consistent delivery aligned with the approved structure;
- Review participation trends, competition outcomes, and community feedback;
- Identify and provide input and direction into issues, exceptions, inconsistencies, or unintended consequences of the competition structure;
- Provide staff with recommendations for improvements, and/or refinements;
- Support ongoing engagement with clubs, coaches, referees, and regional stakeholders to maintain transparency and alignment.

AUTHORITY

The Competition Structure Oversight Committee is an advisory committee that provides recommendations to Volleyball BC staff, the CEO, and the Board. While its input will inform planning and decision-making, the Committee does not have the authority to approve or implement changes to the competition structure. Final decisions regarding the competition structure rest with Volleyball BC leadership and/or Board where required.

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COMPOSITION

For the 2026 term, the Committee will be made up of the members of the former Competition Review Working Group, allowing the group to continue with the context and experience developed through the review process.

The Committee will include:

- Volleyball BC Head of Sport, or designate
- Up to 2 Board members
- Up to 7 directors, staff, or volunteers from member clubs or community organizations, ideally one from each region of the province
- Referee Regional Referee Chair, or designate

The Volleyball BC CEO is an ex-officio member and may attend meetings as required.

Individuals appointed to the Committee will bring understanding and experience related to the development and delivery of the competition structure and should meet one or more of the following criteria:

- Experience with the youth club competition structure, including familiarity with its operational requirements, scheduling, regional requirements, and qualification processes.
- Insight into stakeholder experiences from one or more perspectives (e.g., player, parent, coach, referee, club administrator) based on their involvement in the club system.
- Understanding of the needs and realities of different regions, including the impact of facility access, travel, and club capacity on consistent structure delivery.
- Commitment to supporting the long-term integrity of the competition structure, including willingness to identify issues, propose solutions, and respect the outcomes of broad community consultation.
- Ability to evaluate system performance objectively, considering data, feedback, and observed outcomes when reviewing recommendations or proposed adjustments.

Subject matter experts may be invited to provide additional support or clarification as needed.

SELECTION AND APPOINTMENT

Members of the Competition Review Working Group will transition directly into the Competition Structure Oversight Committee for an initial 1 year term. Additional club representatives may be added from regions that are not currently represented.

Should additional members be required, appointments will be made by the CEO.
Future appointment or selection processes may be revised pending the outcome of the one-year review.

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MEETINGS/COMMITMENTS

The Committee will meet as required to support oversight and evaluation needs throughout the competition season.

- Meetings may occur virtually or in person.
- Meetings will be convened by the Chair, CEO, or designate.
- Quorum will consist of a simple majority of Committee members.

RESOURCES

The Committee is not expected to require significant resources and may not incur expenses without prior written approval from the CEO. Any expenditures must be approved in advance.

REPORTING

The Committee is operational in nature and reports to the Chief Executive Officer or designate. The Committee may provide reports to the Board and/or members as required and through Volleyball BC staff.

APPROVAL

The Terms of Reference were approved by the CEO on November 24, 2025.

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