TERMS OF REFERENCE – REGIONAL DEVELOPMENT COMMITTEE

Mandate

The Regional Development Committee is a working committee for Volleyball BC made up of staff members. The role of this committee is to provide leadership, direction and support for the programs and events that are coordinated across BC for youth volleyball.

Key Duties

The Committee will perform the following key duties:

- *Create and implement the operations, policies, and procedures of Volleyball BC for youth volleyball competitions and competitive structure.*
- *Set an annual schedule of programming and events for the youth club and beach seasons.*
- *Coordinate delivery of youth volleyball and beach volleyball tournaments across BC.*
- *Ensure that there is integration and coordination between youth programming and coach and referee support.*
- *Meet regularly with club directors and other key partners in each region to provide input and direction into planning and delivery.*
- *Provide recommendations to the Competition Structure Oversight Committee and implement decisions made by the Committee.*

Authority

The Committee has the authority to implement the operations, policies, and procedures of Volleyball BC for youth volleyball competition.

The Committee will work closely with the Competition Structure Oversight Committee, providing recommendations and implementing decisions.

The Committee can form sub-committees whenever necessary to facilitate the committee's work.

Composition

The Committee will be composed the following staff members:

- *Head of Sport*
- *Manager, Regional Operations (committee chair)*
- *Regional Managers*
- *Coach Development Manager*
- *Referee Development Manager*

- *Any other staff members as deemed appropriate by the Chair.*

Appointment

The Committee is composed of Volleyball BC employees who are appointed by virtue of their position.

Meetings

The Committee will meet in person or online on a monthly basis or as required by operations. Meetings will be at the call of the Chair or Chief Executive Officer.

Resources

The Committee will receive the necessary resources from Volleyball BC to fulfill its mandate. The Chief Executive Officer has the final authority on all staffing and resource issues.

Reporting

The Committee will report through the Chief Executive Officer to the Board of Directors as appropriate. The Committee will report to the membership, in writing, at the Annual General Meeting.

Approval

The Terms of Reference were updated and approved by the Chief Executive Officer in October 2026.